

Central Association of College and University Business Officers

Code of Ethics

As a member of the board team, I will:

1. Listen carefully to my teammates.
2. Respect the opinion of my fellow board members.
3. Respect and support the majority decisions of the board.
4. Keep well-informed of developments relevant to issues that may come before the board.
5. Participate actively in board meetings and actions.
6. Bring to the attention of the board any issues that I believe will have an adverse effect on the organization or those we serve.
7. Attempt to interpret the needs of those we serve to the organization and interpret the actions of the organization to those we serve.
8. Refer complaints to the proper level in the chain of command.
9. Recognize that my role is to ensure that the organization is well-managed, not to manage the organization.
10. Represent all those whom this organization serves and not a particular educational institution or interest group.
11. Consider myself a "trustee" of the organization and do my best to ensure that it is well-maintained, financially secure, growing and always operating in the best interest of those we serve.
12. Always work towards continuous improvement.
13. Declare conflicts of interest between my personal life and position on the board and abstain from voting, when appropriate.

As a member of the board team, I will not:

1. Criticize fellow board members or their opinions in or out of the boardroom.
2. Use the organization for my personal advantage or that of my friends or relatives.
3. Discuss the confidential proceedings of the board outside the boardroom.
4. Promise how I will vote on any issue before a meeting.
5. Interfere with the duties of the President or undermine his/her authority with CACUBO volunteers.