

Scoring Rubric Instructional Departments

Section A: Alignment

1. Evaluate how the department is aligned to each of the College's Mission, Vision, Values, Ends, and Strategic Plan.

This question is worth 4% of the total score

Low score = 1	Moderate score = 2	High score = 3	NA	Rationale
<p>This department has little alignment with the College Mission, Vision, Values, Ends and Strategic Plan.</p> <p>There is minimal evidence of direct support of the MVVE. Demonstrates alignment with less than 50% of the 15 Mission, vision, values and ends (MVVE).</p>	<p>This department aligns with the College Mission, Vision, Values, Ends and Strategic Plan.</p> <p>Supports MVVE Evidence can demonstrate alignment with more than 50% (or more than 8) of the 15 MVVE statements.</p>	<p>This department supports and adds value to the College Mission, Vision, Values, Ends and Strategic Plan.</p> <p>There is significant direct support of MVVE Evidence demonstrates alignment with at least 80% (12) of the 15 MVVE statements.</p>		

Section B: Impact on Stakeholders

2a. Evaluate the positive impact this program or service has on the success of our students and other internal stakeholders

This question is worth 20% of the total score

Low score = 1	Moderate score = 2	High score = 3	NA	Rationale
<p>This department provides minimal services to students and/or internal stakeholders.</p> <p>There is little or no evidence of an impact on student success AND recruitment</p>	<p>This department provides valuable services to students and/or internal stakeholders</p> <p>There is evidence of moderate impact on student success AND recruitment</p>	<p>This department provides essential services to students and/or internal stakeholders</p> <p>There is evidence of significant impact on student success AND recruitment</p>		

2b. Evaluate the internal College community impact of the program or service. Focus on interdepartmental connections and linkages as well as service to customers.

This question is worth 3% of the total score

Low score = 1	Moderate score = 2	High score = 3	NA	Rationale
There is minimal evidence of internal connections or relationships between this department and other programs within GRCC. There are few if any internal departments or Units that use the service of this Unit and few connections between this Unit and other areas of the College.	There is evidence of internal connections or relationships between this department and other programs within GRCC. There are several areas of the College that use the services of this Unit.	There is strong evidence of internal connections or relationships between this department and other programs within GRCC. There are a large number of areas within the College that use the services that are provided by this Unit.		

3a. Evaluate the positive impact this program or service has on external stakeholders and the success of the community

This question is worth 12% of the total score

Low score = 1	Moderate score = 2	High score = 3	NA	Rationale
This Unit provides minimal services to external stakeholders. There are no external users, or very few external users of the services of this Unit.	There are several external users of the services of this Unit, indicating that a valuable service is provided to some; or the Unit directly or indirectly supports other Units that directly support external users.	There are a large number of external users of the services provided directly by this Unit, and that the services are essential, or at least very valuable to the community.		

3b. Evaluate how the program or service is unique and what value it adds.

This question is worth 3% of the total score

Low score = 1	Moderate score = 2	High score = 3	NA	Rationale
There is significant duplication in the community of the services this Unit provides – (i.e., its services could be provided by someone else without significant negative community impact).	There is moderate duplication of the services this Unit provides—others in the community do this work, but there are some unique attributes to the work your Unit provides.	There is little to no duplication in the community of the work this Unit provides – (i.e., there would be significant negative community impact if this Unit no longer provided its services).		

Section C: Program Relevance and Quality

4. Evaluate the quality of the assessment of student learning and achievement of student learning outcomes in the program

This question is worth 12% of the total score

Low score = 1	Moderate score = 2	High score = 3	NA	Rationale
<p>Program or department provides minimal evidence of assessment of student learning or efforts to improve student learning outcomes.</p> <p>The Unit meets the assessment requirements of program review (or other form of assessment if not yet through program review) with little or no evidence of improvements based on results.</p>	<p>Program or department provides evidence of assessment of student learning and demonstrates efforts to improve student learning outcomes.</p> <p>The Unit meets the assessment requirements incorporated in the program review (or other form of assessment if not yet through program review) AND there are multiple examples of improvements based on results.</p>	<p>Program or department provides strong evidence of assessment of student learning and demonstrates efforts to improve student learning outcomes.</p> <p>There is continual assessment (exceeds that required by the college as part of program review) of department wide services/courses AND multiple examples of improvements based on results.</p>		

Section D: Cost Savings, Revenue Enhancements and Efficiencies

5. Evaluate the efforts and recommendations this unit has made to gain cost savings, revenue enhancements, and efficiencies.

This question is worth 4% of the total score

Low score = 1	Moderate score = 2	High score = 3	NA	Rationale
<p>This Unit provides minimal evidence of efforts and recommendations to gain cost savings, revenue enhancements, and efficiencies.</p> <p>Limited or no past cost savings or increases in revenue and few if any future recommendations offered.</p>	<p>This Unit provides some evidence of efforts and recommendations to gain cost savings, revenue enhancements, and efficiencies.</p> <p>There are past cost savings /efficiencies OR the Unit has implemented a plan that will result in savings of 2-5% of the Controllable expenses in the next fiscal year.</p>	<p>This Unit provides strong evidence of efforts and recommendations to gain cost savings, revenue enhancements, and efficiencies.</p> <p>There are examples of past cost savings/efficiencies or enhanced revenue AND there are solid future recommendations for adjustments that will result in more than 5% savings in relation to the Controllable expenses of the Unit.</p>		

Section E: Budget

6. Evaluate the net cost per student of the program or department

This question is worth 12% of the total score

Low score = 1	Moderate score = 2	High score = 3	NA	Rationale
The cost per student contact hour is more than 115% of the state-wide average cost per contact hour, for the applicable ACS sub-activity	The cost per student contact hour is within 15% of the state-wide average cost per contact hour, for the applicable ACS sub-activity	The cost per student contact hour is less than 85% of the state-wide average cost per contact hour, for the applicable ACS sub-activity		

7. Evaluate the possible future financial impact this program or department could have on the overall financial health of the College

This question is worth 6% of the total score

Low score = 1	Moderate score = 2	High score = 3	NA	Rationale
There are financial investments (equipment, curriculum, or other) that exceed 25% of the current operating budget needed to bring the department up to current standards	Financial investments (equipment, curriculum, or other) needed for the department to continue providing meaningful service to students do not exceed 25% of the current operating budget	Financial investments (equipment, curriculum, or personnel) needed for the Unit to continue providing meaningful service to students do not exceed 25% of the current operating budget, AND the Unit has taken demonstrable steps to secure a large endowment, grant, or other revenue related to the continuation or expansion of the Unit.		

Section F: Staff and Students

8. Evaluate the student enrollment data and assess enrollment trends for the program

This question is worth 15% of the total score

Low score = 1	Moderate score = 2	High score = 3	NA	Rationale
Enrollment has declined by more than 10% in contact hours over the past three to five years	Enrollment has been stable (less than 10% variance in contact hours) over the past three to five years, and no changes are projected at this time	Enrollment has increased by more than 10% in contact hours over the past three to five years		

9. Evaluate future labor market growth or transferability for students in the program

This question is worth 9% of the total score

Low score = 1	Moderate score = 2	High score = 3	NA	Rationale
Evidence indicates that the future labor market will decline by more than 10% over the next three to five years; Less than 50% of the courses within this program are transferable for course equivalency credit (when ready to revise, decide how to specify how these apply to SAS/SWD)	Evidence indicates labor market is stable (less than 10% variance over the next three to five years); 50 - 75% of the courses within this program are transferable for course equivalency credit (when ready to revise, decide how to specify how these apply to SAS/SWD)	Evidence indicates increases of at least 10% in the labor market over the next three to five years; Over 75% of the courses within this program are transferable for course equivalency credit (when ready to revise, decide how to specify how these apply to SAS/SWD)		